

## Race Result – How to modify the Event Page Banner

**Synopsis:** Each event has its own page on the system. Across the top is space for a custom event banner. If you do not specify a banner image, Race Result will display a default based on the type of sport: Running, Cycling, etc.

**Pre-requisites:** You should already have designed your banner image, ideally using a suitable graphics package. This needs to be a jpeg format image of 1150 x 212 pixels. You can include any graphics you want and these may include the event name, location and date. If you have a sponsor, you may also want to include their logo etc in the design. You should save this to a suitable folder on your PC as a file named <banner.jpg>.

You also need access to the “my.raceresult.com” tab for the event.

### Navigate to the Race Result Event Management Page

1. From a PC, Laptop or Tablet browser, navigate to Race Result: <https://events.raceresult.com>
2. Logon with your User name (5-digit logon or username) and password.
3. From your list of events, select (click on) the event you wish to work with.
4. The event summary panel will open and you will see a list of tabs in the black bar across the top: Overview / Main Window / Participants / Output / my.raceresult.com / Tools (note that you may not have access to all of these).

### Update the Event Banner

5. Click on the “my.raceresult.com” tab. This will open the management page for all online content.
6. From the left hand sidebar list of options, under “Basic Settings”, click on “Activate my.raceresult.com”.
7. On the RH panel, you will see a section entitled “Cover picture”.

Cover picture

If you want to have a custom cover picture at the top of my.raceresult.com, you can choose one here. Note: Pictures with a resolution of 970x180 pixels give best results.

Banner.jpg

Hide event name and date (e.g. integrated into the cover picture)

8. To replace the banner image, click on the “hand” at the RHS. This will open the “Pictures” selection window.
9. If there is already a file called <banner.jpg> shown, delete it by clicking on the red cross that appears at the top RHS of the image icon when you hover your mouse over it.
10. Now click on the “Browse” button at the top, navigate to the folder on your PC where you stored the image and select it. Wait a few moments whilst your PC uploads it to the server.
11. Your new banner image will now show in the “Pictures” window. Click on it to select the new image.
12. You have a choice whether to check the “Hide event name and date...” box. If left unchecked, Race Result will partially overlay your banner with the event name & date. It depends on the nature of your banner image as to whether this is a good idea. However, you should have the event name and date shown somewhere on the Info Page so that visitors can be sure that they are viewing the correct event.
13. Finally, click on the blue “save” icon at the top LH corner of the screen. This will apply your update.
14. You have now successfully updated the banner image on your event page.
15. When you are happy with the result, please email a copy of your banner image to us at MTS so that we know you have changed it and also so that we can keep a copy for our records.